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PAN No.: AAACR6149L  
CIN : L27100MH1973PLC 016617  
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An ISO 9001, ISO 14001 & ISO  
45001  
Certified Company  




10<sup>th</sup> July 2024

BSE Ltd  
The Department of Corporate Services  
Phiroze Jeejeebhoy Towers  
Dalal Street – Mumbai 400 001

National Stock Exchange of India Ltd.  
Exchange Plaza, Bandra Kurla Complex  
Bandra (E), Mumbai – 400051  
Fax. No: 022-26598237/38, 022-26598347/48

Security Code No. :**504614**

Symbol: **SARDAEN**

Series: **EQ**

Dear Sir,

Pursuant to the Regulation 39 (3) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, the Company / R & T Agent has received information of loss/misplacement of Share Certificates and request for issue of Duplicate Share Certificate, as per details given hereunder:

Sr. No.	Folio No.	Name of the Shareholder	Certificate No.	Distinctive Nos.		No. of Shares
				From	To	
1.	K04232	Ketan Sumantrai Shah	632	670441	671940	1500
TOTAL						<b>1500</b>

You are requested to take the information on record.

Copy of intimation as received from shareholder/claimant is enclosed.

Thanking you,

Yours faithfully,  
For Sarda Energy & Minerals Ltd.

Authorised Signatory

Encl: As above

To,  
Bigshare Services Pvt. Ltd.  
Andheri.  
Mumbai.

From: Ketan Sumantrai Shah,  
Room No. 4, Santok Bhuvan,  
301, Bhimani Street,  
Matunga, Mumbai 400 019.

**UNIT: Sarda Energy and Minerals Ltd.**

**SUB: KYC update and Duplicate Process.**

Date: 25/05/2024

Dear Sir,

697868

I, Ketan Sumantrai Shah holder of 1500 shares of Rs. 1/= paid up each of "Sarda Energy and Minerals Ltd." under Folio No. K04232 which is lost.

Sir, here with this request letter I am resubmitting all documents to update my KYC and for my request of Duplicate process as per your letter Dated 26/04/2024 Ref No. BSS/Obj/27477/AMIT/DU6/Q06.

Encl: (1) ISR-1 with Self attested copy of my PAN & AADHAR Card and Client Master List with revised

Details of share certificate.

(2) ISR-2 Signature duly attested by Bank Manager with Original Cancelled Cheque leaf.

(3) SH-13 Nomination Form with Self attested copy of PAN & AADHAR Card of Nominee &

Witness with revised details of share certificate.

(4) ISR-4 for Duplicate request for 1500 shares of Rs. 1/= paid up each with revised details of Share certificate.

(5) Form-A Affidavit for Duplicate issue **updated Name of RTA/ Company and revised details Of share certificate**

(6) Form-B Indemnity Bond for Duplicate issue **updated Name of RTA/ Company and revised Details of share certificate.**

Please acknowledge the same and process my request for Duplicate Certificate or issue "Confirmation Letter" at the earliest.

Looking for your reply at the earliest.

Thanking you,

*Ketan S. Shah.*

Ketan Sumantrai Shah.

